

महत्वाचे

क्रमांक: विप्रटे-२०१०/प्र.क्र.२५५/योजना-३,
ग्राम विकास व जलसंधारण विभाग,
मंत्रालय, मुंबई - ४०० ०३२
दिनांक २७ ऑक्टोबर, २०१०.

प्रति,

प्रकल्प संचालक,
जिल्हा ग्रामीण विकास यंत्रणा.
(सर्व)

विषय :- स्वर्णजयंती ग्राम स्वरोजगार योजने अंतर्गत तयार
करावयाच्या कौशल्यवृद्धी विशेष प्रकल्पामध्ये अंतर्भूत
करावयाच्या बाबींची चेकलीस्ट.

महोदय,

स्वर्णजयंती ग्राम स्वरोजगार योजनेची प्रभावी अंमलबजावणी व्हावी या हेतुने दारिद्र्य
रेषेखालील स्वरोजगारीना नोकरीची हमी असलेल्या प्रशिक्षणाच्या बाबींवर खाजगी
संस्थांमार्फत प्रशिक्षण देण्यासाठी प्रत्येक जिल्ह्यातून कौशल्यवृद्धी प्रशिक्षणाचा विशेष प्रकल्प
पाठविणेबाबत केंद्र शासनाने सूचना दिल्या आहेत. या सूचना शासन पत्र, ग्राम विकास व
जलसंधारण विभाग, क्रमांक स्वग्रामो-विप्रटे-२००५/प्र.क्र.८९२/ योजना-३, दिनांक २४
ऑगस्ट, २००५ अन्वये सर्व प्रकल्प संचालक, जिल्हा ग्रामीण विकास यंत्रणा यांना
कळविण्यात आल्या आहेत.

२. या प्रकल्पांबाबतची मार्गदर्शक तत्वे केंद्र शासनाची वेबसाईट www.rural.nic.in
वर उपलब्ध आहेत.

३. आता असे कौशल्यवृद्धी प्रशिक्षणाचा प्रकल्प आराखडा तयार करताना त्यामध्ये
बिनचूकपणे आवश्यक त्या बाबींचा अंतर्भाव असावा व प्रकल्पांच्या रचनेमध्ये एकरूपता
असावी, यास्तव, केंद्र शासनाने चेकलीस्ट तयार केली आहे. सदर चेकलीस्ट सोबत
पाठविली आहे. त्यानुसार शासनास प्रकल्प आराखडा पाठविताना या चेकलीस्टप्रमाणे तपासून
व त्यानुसार प्रकल्प आराखडा असल्याचे प्रमाणित करून प्रकल्प आराखडा शासनाकडे
पाठविण्याची दक्षता घ्यावी, अशी विनंती आहे.

आपला विश्वासू,

सोबत : वरीलप्रमाणे.

२५/९०/१०९०
(रा. शं. नागरे)

अवर सचिव, महाराष्ट्र शासन

Checklist for preparation of Proposals in Placement based Skill Development Projects

1. Name of the Project
2. Conceptual Background of the Project and features which make it special for sanction under Special Project of SGSY
3. Basic Information about Implementing Agency
 - i. Implementing Agency: DRDA or a body of the SHGs, or if it is a Project, which involves more than one DRDA than the name of the DRDA to whom the funds would be released for implementation. If it is a project which involves more than one state, the name of the coordinating, monitoring and fund routing agency at the central level.
 - ii. Name of the organization (Project implementing Agency), its full postal address, e-mail ids and telephone number
Date of Registration/Incorporation (less than 3 years not eligible)
 - iii. Legal Status
Company/NGO/Society/Trust/Others:
 - iv. Profile of Project Proposer – Names of the Head of Organization and Project coordinator, their background, academic qualifications, experience, previous responsibilities held, duration in present organization and nature of duties handled
 - v. If the organization is a part or sister concern of a larger entity, please give details
 - vi. Details of specialization of the organization. Technical know-how and domain expertise. Its primary activities, projects handled and duration of exposure to the subject
 - vii. Financial Status-
 - Overall turnover during last 3 years (Rs. In lakh):
 - Accumulated Profit/Loss, surplus and reserves for last three years

Vii. Organizational Capacity

a. Infrastructure Available

	Owned	By Employer	Hired	Other(Specify)
Building (area)				
Machinery & Equipment's for training				

b. Availability of permanent staff with PIA

4. Experience of the PIA:
 - i. Whether associated with government for skill development and placement projects
 - ii. Number of persons trained and placed at higher than the minimum wages with own or industry funding i.e. without Govt. assistance during the last 3 years

iii. Number of persons trained and placed at higher than the minimum wages with Govt. Assistance during the last 3 years

5. Is the project being sponsored by any state government or any central government/semi-government organizations?

- Copies of project proposal sent to state government or not?
- State government committing 25% share or not?

6. The PIA has to provide information about its 25% share (Source) and items on which it will be spent.

6. Project Description:

- Project Objective (whether it is for skill training leading to placement of beneficiaries)
- Strategy
Proposed State(s), districts(s) where the skill development project is to be implemented (along with target number of beneficiaries to be covered for each state and district)(it should provide rationale to select these districts)
- Project Period
Has a Preliminary Survey of beneficiaries, skill needs & suitability to the local rural population (market scan to find Demand & Supply gap and identification of sectors/trades etc. – Specify, who has conducted this study, methodology adopted and geographic area covered) been carried out or assessed? If yes, give details with a copy of report.
- Mode of mobilization and selection of beneficiaries proposed and whether it is out of BPL lists which are available with the DRDAs or from other sources?
- Current Status and Strategy for Content Development (if not, than Time frame for course module development)
- Training Methodology
 - Availability of Master Trainers, if any?
 - Duration and mechanism to deliver soft skills to trainees.
 - Arrangements for Training of Trainers (Domain specific training – a training program in which a master trainer explains do's and do not's to be followed while imparting training of that trade)?
 - Infrastructure required for the proposed trades (Mention in terms of ratio – Say for a group of 10 trainee X number of equipments/tools will be needed)?
- Duration of training -- trade wise (in hours) along with breakup of classroom and/or On Job Training. In case of multiple trades, please indicate sector- wise duration for each batch, batch size (Mention the figure) etc.

- Arrangement of Physical infrastructure (Basic amenities etc.. what will be minimum infrastructure available on the centers)
- State whether residential facility/to and fro transportation charges and day boarding will be provided.
- Specify targets set for inclusion of disadvantaged groups (Women, SC, ST and Minorities)
- Provide structure of proposed project management team along with the tasks that will be assigned to them. (Administration, Training, Mobilization, placement etc.)
- Project implementation methodology (Action plan -- PERT chart etc.)
- The proposal should explain how State Government as a stake holder has been made an active partner in this project.
- Mention Third Party Certifying Agency or arrangement proposed (Expected time)
 - Whether it is acceptable to industry/sector

Time frame for development of Project Website

Placement arrangement for proposed trainees

- Captive/in house requirement
- Industry tie up – (MoU /agreement with employer etc.)
- Not yet decided.
- Memorandum of understanding (MoU) signed etc. and arrangement and tie ups for placements. [placements below the minimum wages of the state would not be considered as placement]
- Sector(s) where placement is to be secured for the beneficiaries – list of potential companies, institutions and other placement providers. What is the basis for identification of placement sector – mention any study or report published / referred/carried out
- Phasing of number of placements over the project period - give numbers
 - Total number of placements that would be achieved by the end of the project period
 - Maximum time limit to provide placement after completion of training
 - Expected salary(Trade wise, which should be above minimum wage of the concerned state)
 - Monitoring mechanism to track beneficiaries

- Whether involvement of the industry/placement provider has been obtained in designing the project?
- Whether the training is industry driven, i.e. the placement providers have a financial stake and are participating in the training content of the project. If so, the contribution of the industry may be clearly brought out in the proposal

Benefits/Impact of the Project: in terms of increase in income .Year wise income growth identified parameters etc.

Integration with other on-going Rural Development Programmes in the area and arrangements for dove-tailing funds from non-SGSY resources.

Cost of the Project

1. Please indicate the component-wise expenditure likely to be incurred for the project like beneficiary mobilization, training costs including cost of hiring of centers, training aids, consumables, boarding costs for trainees, training kits, lodging costs for trainees (wherever and if applicable), trainer related costs, food and to and fro transport cost and assessment, certification, placement linkages, MIS, monitoring, tracking, administrative expenditure etc. (Expenditure on setting up of training infrastructure is not admissible from the Ministry's share)
2. Indicate total cost with details of industry contribution and own contribution
3. If the project is being referred or proposed by a State Government, indicate state matching share of 25%.